

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2015-2016

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: Holy Cross

CITY: Marine City, Michigan

ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. September 16, 2015	10:30	2:34	89	Preschool Included
2. October 21, 2015	9:15	2:42	105	Preschool Included
3. November 19, 2015	11:00	0:53	86	Lunch hour (children on playground & in cafeteria)
4.				
5.				
6.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. March 10, 2016	1:30	1:57	79	7 <sup>th</sup> & 8 <sup>th</sup> graders at CMC
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. September 24, 2015	9:15	Intruder	89	All students present.
2. March 22, 2016	1:00pm	Intruder	60	K-2 away on field trip.
3.				

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office  
305 Michigan Avenue - 7th floor  
Detroit, MI. 48226